

Warren County Port Authority

Meeting Minutes

March 11, 2013

Opening:

The meeting of the Warren County Port Authority was called to order at 5:06 pm on March 11, 2013 at the Warren County Administration Building, Room 332 by Warren County Port Authority Vice-Chairman Steve Wilson.

Present:

Warren County Port Authority Board Members: Mr. Bolton, Mr. Ficke, Mr. Gully, Ms. Hreben (5:14 pm) and Mr. Wilson

Warren County Economic Development Staff: Martin Russell

Other Attendees:

Caleb Bell – Bricker and Eckler

Larry Hollingshead – Warren County Resident

A. Approval of Agenda

The agenda and additional resources were distributed to the board for review and consideration without disapproval.

B. Approval of Minutes

- **Mr. Gully made a motion seconded by Mr. Ficke to approve the Port's minutes from March 4, 2013 as submitted. The motion passed with a unanimous voice vote.**

C. Executive Director's Report

- Executive Director Martin Russell gave the Port Board a brief update on the activities of the Warren County Chamber "Alliance". The group has continued to meet and recently added the directors of each Chamber to the discussions along with their respective board members. Additionally, the group has been working on a Memorandum of Understanding (MOU) between each Chamber to set a framework of how they would like to work together on items. It appears that three areas of need have risen amongst the group's discussion; the need for better communication, advocacy and educational opportunities for their members. Once all Chambers sign off on the MOU, staff will present it to the Port Board for their approval as well.

D. Old Business

- Executive Director Martin Russell requested the Board approve Resolution #2013-03 pertaining to the 71/123 JEDD area. This resolution would approve and authorize a Master Trust Agreement for any issuances regarding infrastructure projects in the 71/123 JEDD project area secured by TIF proceeds. **Mr. Gully made a motion seconded by Ms. Hreben to approve Resolution #2013-03 as presented to the Board. The motion passed with a unanimous roll call vote.**
- Executive Director Martin Russell requested the Board approve Resolution #2013-04 pertaining to the 71/123 JEDD area. This resolution would approve and authorize a First Supplemental Trust Agreement and the issuance of revenue bonds to fund a sewer project in the 71/123 JEDD area secured by TIF money. **Mr. Ficke made a motion seconded by Mr. Gully to approve Resolution #2013-04 as presented to the Board. The motion passed with a unanimous roll call vote.**
- Executive Director Martin Russell requested the Board approve Resolution #2013-05 pertaining to the 71/123 JEDD area. This resolution authorizes the Port and its staff to request bids from construction contractors for the construction of the sewer project and authorizes the execution of those contracts. **Ms. Hreben made a motion seconded by Mr. Bolton to approve Resolution #2013-05 as presented to the Board. The motion passed with a unanimous roll call vote.**

E. New Business

- None

F. Executive Session

- None

Adjournment:

At 6:00 pm, Mr. Gully made a motion, seconded by Mr. Ficke, to adjourn the meeting of the Warren County Port Authority. The next Warren County Port Authority meeting is scheduled for April 15, 2013 unless otherwise changed by need or lack of business.

Minutes submitted by: Martin Russell

Approved by: Martin Russell